

**LOS ANGELES COUNTY PROBATION DEPARTMENT
EXISTING COMMISSIONS, COMMITTEES AND AGENCIES**

DRAFT 6-22-16 (For discussion purposes only)

COMMISSION / COMMITTEE/ AGENCY	YR. EST.	AUTHORITY	LINKS TO AUTHORITY	MANDATED OR DISCRETIONARY	COUNTY ESTIMATED ANNUAL COST	SUMMARY OF DUTIES AND RESPONSIBILITIES	FREQUENCY OF MEETINGS	FREQUENCY OF REPORTS	LINKS TO REPORTS	PROCESS TO AMEND OR ELIMINATE ROLE	RECOMMENDATION (Check One)		
		(State Gov't or WIC, County Board, Charter)	(State Gov't or WIC, County Board, Charter)		PENDING					(Lead: County Counsel)	Retain As-is	Revise Role	Eliminate
<u>I. CITIZENS' COMMISSION</u>													
Civil Grand Jury	1902	Penal Code 888	http://www.leginfo.ca.gov/cgi-bin/displaycode?section=pen&group=00001-01000&file=888-892	Mandated		Responds to citizen complaints and makes recommendations for improving County operations. Visits and inquires about the conditions and management of the public jails.	Monthly (3rd Thursday)	Annual	http://www.grandjury.co.la.ca.us/qjreports.html				
Probation Commission	1903 (In 1999, membership increased from 10 to 15)	WIC Section 240.243 and Board of Supervisors	http://www.leginfo.ca.gov/cgi-bin/displaycode?section=wic&group=00001-01000&file=240-243	Mandated		Advisory to the Chief Probation Officer. May inspect juvenile camps/halls in LA County to assure compliance with applicable laws and regulations regarding health, safety, welfare and education of juveniles at facilities. Title 15, California Code Regulations, Section 1313.	Bi-Weekly (Thursday)	Varies					
Sybil Brand Commission	1959	LA County Code Chapter 2.82 (Institutional Inspections)	https://www.municode.com/library/ca/los_angeles_county/code/s/code_of_ordinance?s?nodeId=TIT2AD_DIV3DEOTADBO_CH2.82SYBRCOININ	Mandated		Inspects jails, lockups, probation facilities. Evaluates each facility's administration for effectiveness, economic health, cleanliness, discipline and comfort of inmates, including juveniles at probation camps / juvenile halls.	Weekly (Wednesday)	Annual	http://sbc.lacounty.gov/				
<u>II. BOARD-APPOINTED MONITORING OR INITIATIVE</u>													
Auditor-Controller's DOJ Audit Compliance Unit	2006	Board of Supervisors	http://file.lacounty.gov/bos/supdocs/56275.pdf	Discretionary		Conducts audits and ensures the Probation Department is in compliance with Board-approved policies, including cost effectiveness of camps and halls.	As necessary	Semi-Annually					
Comprehensive Education Reform Committee (CERC)	2007	Board of Supervisors	http://lacounty.info/bos/sop/supdocs/33065.pdf	Discretionary		Oversees educational reform in the county's juvenile detention facilities and includes representatives from key agencies.	Monthly	Quarterly					
Countywide Criminal Justice Coordination Committee (CCJCC)	1981	Board of Supervisors	http://bos.lacounty.gov/portals/1/commissionservices/factsheets/CN1604_FactSheet.pdf	Discretionary		Created to improve the effectiveness and efficiency of the local criminal justice system. Including Prop 36, drug courts and Public Safety Realignment.	Monthly (1st Wednesday)	As necessary	http://ccjcc.lacounty.gov/Public-Safety-Realignment				

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<u>II. BOARD-APPOINTED MONITORING OR INITIATIVE, Cont'd.</u>													
Juvenile Reentry Council	2011	Board of Supervisors		Discretionary		Chaired by the CEO and Superior Court. Oversee and coordinate reentry services for improving youths transition into the community.	Not meeting at this time						
Office of the Independent Monitor (OIM)	2010	Board of Supervisors	http://file.lacounty.gov/bos/supdocs/53563.pdf	Discretionary		Provides special legal services to assist the Chief Probation Officer in the performance of his duties, including the investigation of intradepartmental misconduct of on- and off- duty Department personnel.	Weekly or as necessary	Annual	http://www.laoim.org/?page_id=26				
Probation's Ombudsman Office	1997	Board of Supervisors		Discretionary		Provides independent, confidential, informal, and neutral/impartial services to Probation clients, their families, and the general public with complaints related to Probation's service delivery, policies, and/or procedures. Initiates investigations and assists in resolving issues. Maintains a toll-free Help Line.		As necessary					
Probation Outcomes Study Work Group	2015	Board of Supervisors	http://file.lacounty.gov/bos/supdocs/97403.pdf http://file.lacounty.gov/bos/supdocs/97574.pdf	Discretionary		Identify how agencies, communities and families can better prevent youth entry into the juvenile hall system. Provide insight on how to prevent youth who enter the juvenile justice system from reaching the point of being placed in out-of-home care and/or Probation camps. Provide direction on how to build an integrated and coordinated response system that would address the complex needs of youth and families, particularly those who penetrate deeply into the system. Identify key outcomes that can be measured consistently and regularly by Probation, LACOE and allied County departments.	Every other month		http://www.cdfca.org/library/publications/2015/la-probation-outcomes.pdf				

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<u>III. COUNTY DEPARTMENTS</u>													
Auditor-Controller's Audit Division		Board of Supervisors		Discretionary		Conduct audits and prepare reports related to Probation's budget, fiscal and personnel functions.	As necessary	As necessary					
Chief Executive Office - Services Integration Branch		Board of Supervisors		Discretionary		Supports and coordinates collaborative policy development; assists County departments with integrating service delivery systems; and helps provide children and families with needed information.							
Probation's Contract Monitoring Office	Approx. 2000	Board of Supervisors		Discretionary		Determines if contractors are financially viable and are providing the type of services specified in their contracts. Maintains fiscal, administrative records, manages contracts and ensures the department is in compliance with Federal, State and County Guidelines.	As necessary	Monthly or as necessary					
Probation's DOJ Project Office	2005	Board of Supervisors	http://lacounty.info/boards/sop/supdocs/15741.pdf	Discretionary		Data is entered into a Continuous Monitoring System that assists with tracking trends and producing various management reports on audit outcomes and analysis. Control charts in the system are used to plot data and to identify anomalous trends that require corrective measures.	Monthly or as necessary	Monthly					
<u>IV. STATE AGENCIES OR OTHER BODIES</u>													
Board of State and Community Corrections - Facilities Standards & Operations (FSO)		WIC Section 209	http://www.leginfo.ca.gov/cgi-bin/displaycode?section=wic&group=00001-01000&file=200-224.6	Mandated		Inspects facilities that hold youth in secure or non-secure custody for compliance with the Federal Juvenile Justice Delinquency Prevention Act, State laws, and Title 15 regulations.	Biennially	Biennially	http://www.bscc.ca.gov/s_communitycorrectionsincalifornia.php				
Juvenile Justice Coordinating Council (JJCC)	2001	WIC Section 749.22	http://www.leginfo.ca.gov/cgi-bin/displaycode?section=wic&group=00001-01000&file=749.2-749.27	Mandated		Reviews program progress and evaluation data for probation and at-risk youth.	Monthly	Annual	http://www.bscc.ca.gov/downloads/JJCPA%20Report%20Final%204.2.2015%20mr-r.pdf				